



**SENIOR & LONG TERM CARE DIVISION  
COMMUNITY SERVICES BUREAU**

**HOME AND COMMUNITY BASED WAIVER  
Policy Manual**

**Section: SERVICES**

**Subject: Prevocational Training**

**References: ARM: 37.40.1448**

**DEFINITION**

Prevocational training services are habilitative activities that foster employability for a HCBS member. Prevocational training services:

1. These services must not be provided if they are available under a program funded under Section 110 of the Rehabilitation Act of 1973 or Section 602 (16) and (17) of the Education of Handicapped Act. The CMT must document in the file of each individual receiving this service that the service is not otherwise available under a program funded under the Rehabilitation Act of 1973 or P.L. 94-142. This documentation may be obtained by working with the DPHHS Vocational Rehabilitation Program.
2. Services are aimed at preparing the member for paid or unpaid employment.
3. These services include teaching such concepts as compliance, attending, task completion, problem solving, endurance, work speed, work accuracy, attention span, motor skills and safety.
4. These services are provided to members who may or may not join the general work force or participate in a transitional sheltered workshop within one year (excluding supported employment programs).
5. When compensated, members are paid at less than 50% of the minimum wage. Activities included in these services are generally not directed at teaching specific job skills but at underlying habilitative goals, such as attention span and motor skills. All prevocational services will be reflected in the members service plan.