

## Diabetes School Staff Training Checklist

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### Project Goal:

Provide diabetes education and training to at least 10 school staff members (administrators, teachers, coaches, office staff, maintenance staff, bus drivers, etc.)

### Project Steps:

1. Obtain the sample PowerPoint presentation from <http://dphhs.mt.gov/schoolhealth/grants>.
2. Modify the PowerPoint presentation to meet your own needs.
3. Schedule training time(s), in consultation with participants and administration.
4. Conduct the ADA's Safe at School presentation.
  - Use the adapted PowerPoint presentation  
or
  - Play the video presentation housed on YouTube (approx. 40 min)  
<https://www.youtube.com/watch?v=b9sGJHBakdY&index=2&list=PL3DE9DDE8EB2A2E56>

*\*If you have additional questions regarding diabetes management in schools, please contact Marci Butcher with the Diabetes Program at [m butcher@midrivers.com](mailto:m butcher@midrivers.com).*

### Report Results:

Complete the outcomes report form and return it to the [School Health Program](#) by May 31<sup>st</sup> of the school year in which the grant is received. Email, fax, or mail outcome report forms to the School Health Program using the contact information provided on the form.

### For More Information:

Katie Sheehy, 406-444-4592, [katie.sheehy@mt.gov](mailto:katie.sheehy@mt.gov)

BJ Biskupiak, 406-444-0995, [wbiskupiak@mt.gov](mailto:wbiskupiak@mt.gov)