

# Newborn Screening Committee Agenda

August 31, 2022, 2:00 - 4:00 pm

Zoom:

<https://us06web.zoom.us/j/85727964506?pwd=bXI3Qm9RRHJJeENGkVpVlINZnJlQdz09>



*Healthy People. Healthy Communities.*

Department of Public Health & Human Services

## Meeting Goals:

- Discuss and adopt NBS Advisory Committee Bylaws
- Discuss and vote upon MT NBS Condition Selection Criteria
- Introduce formal process for reviewing nominated conditions

2:00p - 2:10p	<b>Welcome &amp; Roll Call</b> <ul style="list-style-type: none"><li>● Voting &amp; Non-Voting Members</li></ul>
2:10p - 2:50p	<b>Review Proposed NBS Advisory Committee Bylaws</b> <ul style="list-style-type: none"><li>● Review elements of bylaws and discuss potential changes</li><li>● Vote to adopt</li></ul>
2:50p - 3:25p	<b>Review Proposed Condition Selection Criteria</b> <ul style="list-style-type: none"><li>● Review proposed criteria and discuss potential changes</li><li>● Vote to adopt</li></ul>
3:25p - 3:45p	<b>Introduction of Nomination Process</b> <ul style="list-style-type: none"><li>● Overview of procedures</li><li>● Vote to adopt</li></ul>
3:45 - 3:50p	<b>Newborn Screening Advisory Committee Next Steps</b> <ul style="list-style-type: none"><li>● Schedule next meeting</li><li>● Disseminate final Bylaws, Selection Criteria, and Nomination Process Procedures</li><li>● Choose Chair &amp; Vice Chair (if appropriate)</li><li>● Review nomination packet for Krabbe</li></ul>
3:50 - 4:00p	<b>Public Comment Period &amp; Wrap Up</b> <ul style="list-style-type: none"><li>● Public comment</li></ul>

**Advisory Committee Ground Rules:**

- Please mute your microphone when you are not talking.
- Please have your video on unless there are distractions in your background.
- The chat will be used for asking questions during the meeting. A moderator will read them aloud at appointed times.
- Ask clarifying questions if you do not understand something.
- Please avoid talking over or interrupting other speakers.
- Be clear and avoid acronyms when discussing to ensure everyone knows all the relevant information.
- Try using specific examples when explaining points.
- Remember to focus on the collective interests and goals of the committee rather than individual positions or opinions.
- Due to the time-bound nature of these meetings, not all disagreements may be able to be solved within the meeting time. Additional meetings or communications may be scheduled to continue the conversation so as to leave room for the scheduled agenda.
- Next steps or action items will be assigned to an individual to ensure accountability.
- In order to ensure equity of voice and engagement, facilitators may call on attendees for input.
- This meeting space is intended to be a safe space to guide the determination of screening for newborn conditions. If you do not feel comfortable sharing in the meeting space, please let the facilitators know and we can communicate with you in another way.

Ground rules adapted from Strategy Management Consulting [“Ground Rules for Effective Meetings and Strategic Planning Offsites”](#)