

Condition Nomination Timeline

| Activity | Timeline | Next Steps |
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| 1. Nomination packet is submitted and received by the NBS Program joint email: HHSNewbornAdvisoryCommittee@mt.gov | 48 hours | Notify the sender that the packet was received. |
| 2. CSHS & Lab (and potentially Chair and Vice Chair) decide if the nomination packet is complete. Additional information may be requested. Renomination of a condition requires that new or updated information, from reputable sources, has become available since the condition was last considered. | 2 weeks | Notify the sender that the packet was complete / incomplete. |
| 3. Send completed nomination packet to full Advisory Committee for review. | 1 month prior to meeting where it will be reviewed* | Put the nominated condition on the next available meeting agenda. |
| 4. Designated person (or Chair) leads the Advisory Committee through the nomination packet during the meeting. Additional information will be presented from SME, Lab, and Family Story as appropriate. | X number of meetings* | Vote on the nominated condition in a Committee meeting once the process is complete. |
| 5. Hold vote for nominated condition at Committee Meeting | 2-3 weeks | Send report to DPHHS Director for review |
| 6. DPHHS Director reviews committee decision | None | If approved, the test is added to the MT NBS panel |