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## PrepMod Private Microsite Quick Reference Guide



**Note:** Users can create a link to a Private Clinic Search (Microsite) page that will display all selected clinics at an Organization or Venue Level. This feature will direct registrants to a listing of multiple private clinics instead of a link to a single private clinic.

Please contact the Montana PrepMod support team to enable this feature for your Organization.

## Steps to Follow to Enable a Clinic's Inclusion in the Private Microsite

- 1. Follow the steps in the <u>Create Private Clinic quick reference guide</u> to set up a private clinic.
- 2. Follow the steps in the <u>View/Edit clinic quick reference guide</u> to access the clinic details.
- 3. On the Clinic Details page, click the checkbox **Display on private microsite** to enable the clinic to be included in your Organization's private microsite.

VIEW/ECI Gallatin Fairgrou February 04, 20	t Clinic unds Pfizer (16 Up) 22 03:00 PM to 06:30 I	РМ				
Clinic Status: Upcoming		» Registra	» Registration List » Virtual Queue » View/Edit Clinic » Activity Form » Activity Report » Histor			
Number of Patients Registered: 0			Clinic Creation Date: 01/14/2022			
Clinic Type *						
COVID-19			\$			
ls clinic public	or private? *		Collect Insuran	ce Information?		
O Public	<ul> <li>Private</li> </ul>	🔿 Private - Open 🏾 🕚	🔿 Yes, Required 🔹 🧿	Yes, Optional O No		
Invitation only						
Registration URL:	https://staging.mtreadyclini	ic.org//appointment/en/re				
Display on private	microsite					
Age range O n	Off	Min Age		Max Age		
Services Provi	ded *		Open to *			
Testing	□ Vaccination	□ Screening	All Ages	Children	Adults	
COVID-19 Vaccinati	ion		Seniors	Other		

## Steps to Follow to Access the Private Microsite

 Please get in touch with the Montana PrepMod Support team to obtain your Organizations's private microsite link. We will send you the unique URL for your private microsite via email.

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