

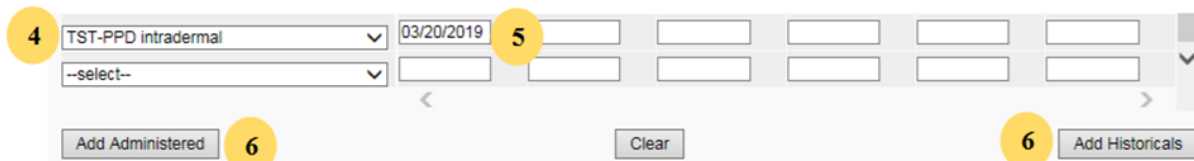
# Record and Document PPD Quick Reference Guide



**Note:** users record the administered purified protein derivative (PPD) test and corresponding result separately in imMTrax.

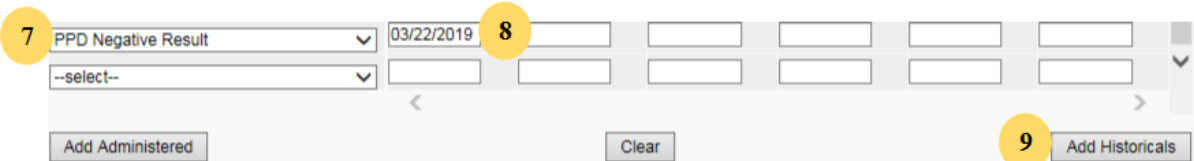
## Steps to Follow:

1. Click Search/Add, located under the Patient panel.
2. Select a patient record.
3. Click View/Add, located under the Vaccinations panel.
4. Select the appropriate PPD test (example: TST-PPD Intradermal) from the vaccine drop down.
5. Enter the date of administration.
6. Select **Add Administered** to deduct a dose from inventory or **Add Historical** to add without deducting a dose from inventory.



The screenshot shows a form with two dropdown menus. The first dropdown is set to 'TST-PPD intradermal' (labeled 4) and the second is set to '--select--'. A date field is set to '03/20/2019' (labeled 5). Below the form are two buttons: 'Add Administered' (labeled 6) and 'Add Historicals' (labeled 6). A 'Clear' button is also present.

7. Select PPD Positive or PPD Negative from vaccine drop down.
8. Enter date of results.
9. Select Add Historical.



The screenshot shows a form with two dropdown menus. The first dropdown is set to 'PPD Negative Result' (labeled 7) and the second is set to '--select--'. A date field is set to '03/22/2019' (labeled 8). Below the form are three buttons: 'Add Administered', 'Clear', and 'Add Historicals' (labeled 9).

## Display of PPD Information on View/Add Screen:

PPD Negative Result	03/22/2019 *
TST-PPD intradermal	03/20/2019 *

## Optional:

10. Select the date corresponding to the PPD result.
11. Select Edit Record.
12. Enter additional information.
13. Select Submit Changes.