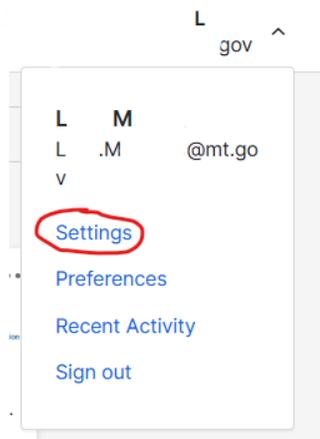
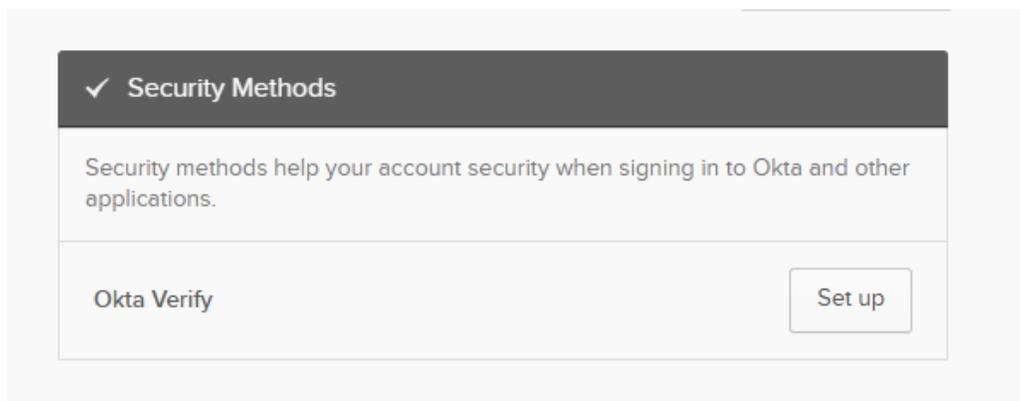


# Signing up for OKTA Verify

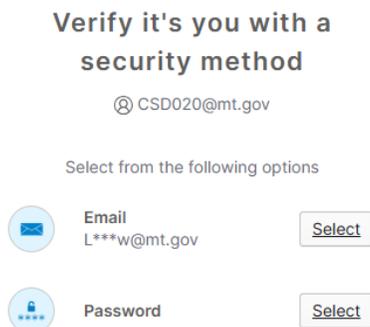
- 1.) Login to <https://login.mt.gov/> and click on your name in the upper right corner of your Apps page, and you'll get a drop-down like this:



- 2.) Click on Settings and look for Security Methods on the right side. Click on Set up and follow the instructions



- 3.) You will get a Verify screen where you can enter your OKTA password rather than receive a code in your email:



4.) Once verified, Click on the Set Up button:



## Set up security methods

CSD020@mt.gov

Security methods help protect your mtgov account by ensuring only you have access.

Required now



### Okta Verify

Okta Verify is an authenticator app, installed on your phone or computer, used to prove your identity

Set up

5.) It will then give you a QR code to scan. You'll need to download the OKTA Verify app from your phone's app store and walk through setting up the app. It will prompt you to be able to scan the QR code.



## Set up Okta Verify

CSD020@mt.gov

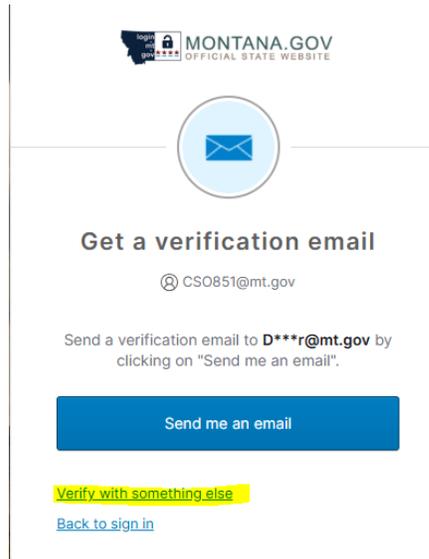
1. On your other device, download the Okta Verify app from the App Store® (iPhone® and iPad®) or on Google Play (Android® devices).
2. Open the app and follow the instructions to add your account
3. When prompted, tap **Scan a QR code**, then scan the QR code below:



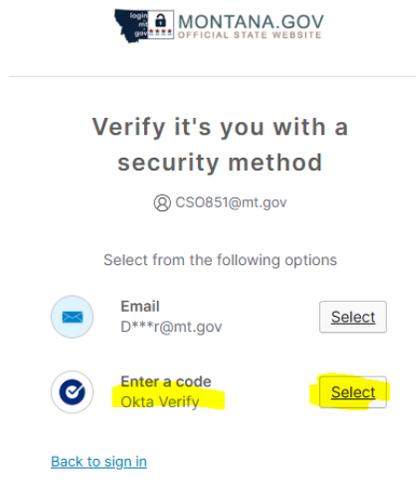
Finally, once the app is set up on your phone, you'll be able to use the 6-digit code in the app to log in.

# Logging into MIDIS using Okta Verify

1. Access MIDIS using this link: <https://app.montana.nbs.cdc.gov/nbs/login> When you get the login page that usually sends you the email, click “Verify with something else”

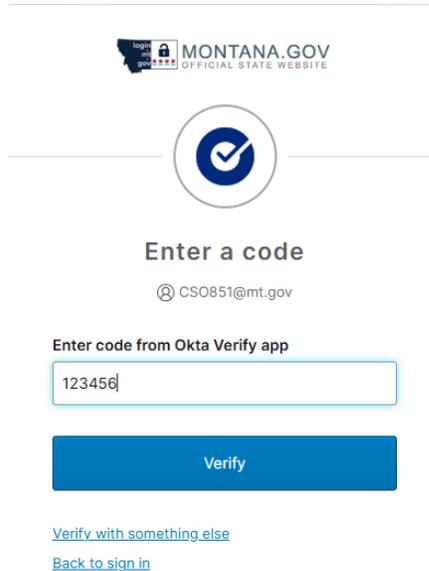


2. When it then prompts the options, click “Select” next to Okta Verify



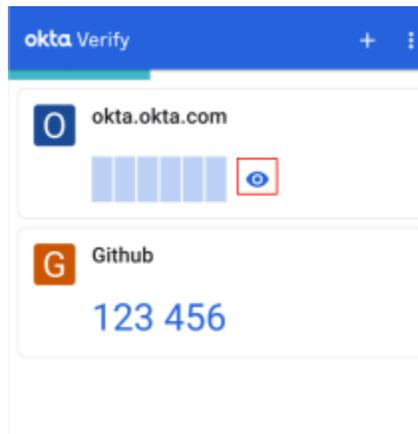
- The system will then prompt you to enter the code from your Okta Verify app which will show up like the image on the right. The Okta Verify token switches over every 30 seconds, indicated by the light blue progress bar at the top of the screen.

Computer Screen:



The screenshot shows the Montana.gov official state website. At the top, there is a logo for Montana.gov with the text "MONTANA.GOV OFFICIAL STATE WEBSITE". Below the logo is a circular icon containing a checkmark. The main heading is "Enter a code". Underneath, the email address "@ CS0851@mt.gov" is displayed. A text input field is labeled "Enter code from Okta Verify app" and contains the code "123456". A blue "Verify" button is positioned below the input field. At the bottom, there are two links: "Verify with something else" and "Back to sign in".

Phone Screen:



The screenshot shows the Okta Verify mobile app interface. At the top, there is a blue header with the text "okta Verify" and a plus sign. Below the header, there are two app cards. The first card is for "okta.okta.com" and shows a progress bar with five blue segments and a red eye icon. The second card is for "Github" and shows the code "123 456".

- Enter the code from Okta Verify into the field and then click Verify and you will be logged into the MIDIS Home Page, no email needed!