CIVIL RIGHTS IMPACT ANALYSIS

A Civil Rights Impact Analysis is required before closing or relocating a local clinic site. This template needs to be provided to the State Office at least 60 days prior to closure or relocation. Additional pages may be included if needed.

Local Agency/Clinic Name:	
Current Location	
New Location Address:	
1. When will the move occur?	
2. Distance from the old clinic to the new clinic?	
3. Method and timing of notice to participants?	
4. Will the clinic remain non-smoking? Provide assurance	
5. Demographic assessment comparing old and new locations. Include available information. Demographic Map Racial composition of affected neighborhoods Census data	
6. Is the new location in an area where at risk population or low-income housing are located?	
7. Is the new location accessible for clients with disabilities? Is public transportation available?	
8. Participation by Category: Women Infants Children Participation by race/ethnicity: White American Indian/Alaska Native Hispanic/Latino Asian Black/African American Native Hawaiian Pacific Islander Average participation for last six months	

9. Availability of other community resources including other local agencies	
10. Consideration of Affirmative Action Plan Information The relative position of the area or special population served in the Affirmative Action Plan How much of the current need is met at each priority level and participant category? The potentially eligible individuals in the area	
11. Public Notification What methods are being used (such as radio, phone calls, text messages, flyers, etc.)?	
12. Cost effectiveness	
13. Participant Access: Are there access issues for the new clinic location? Are there access issues for the availability of authorized vendors such as geographic barriers?	

State Agency Use Only

Signature and Title of Reviewer:

Date: