

# MTSILC Meeting Minutes

## August 23 and 24, 2023

### Hybrid Meeting

### Summary

#### **Attendees:**

- Council Members: Scott Williamson, Michael Manhardt, Jean Schroeder, Tami Hoar, Tom Thompson, Julie Williams, Savannah Smith, Allyson Talaska
- Absent: Emma Hixon, Hannah Thompson
- CIL Directors: Trisha Cutwright on behalf of Carlos Ramalho, Tom Osborn
- DET Staff: Shannon Mackey, Desiree Dean-Kaldor, Lacey Conzelman, Julia Arnold
- Attendees: Gary Parkins

#### **Budget Report:**

- FFY23 Budget: \$21,823
- YTD Actual Expenses: \$6,724 (as of July 31, 2023)
- % of Budget Spent YTD: 30.8%
- Current YTD Budget: \$15,099

#### **Independent Living Program Manager:**

- Julia Arnold hired as the Independent Living Program Manager.
- She will be working from the Great Falls Office.
- First day August 21, 2023.

#### **Board Training:**

- The Board completed several sections of training on Robert's Rules of Order training on the 23<sup>rd</sup> and 24<sup>th</sup> from the State of Montana Board portal.

#### **Conference Reports/Planning:**

- NCIL Conference: Tami Hoar and Desiree Dean-Kaldor discussed highlights of the conference. Topics included sessions attended, meeting with MT legislators, and marching on the Capital.
- APRIL Conference: explained difference between NCIL and APRIL, discussed conference in depth, and moved to send a SILC member and Julia Arnold to the conference in October.
- IL Symposium: potential meeting places discussed. Board agreed it would not have a virtual or hybrid option to attend. Dates would be August 19-21, 2024. Jean Hermanson and Julia Arnold would research and report back potential meeting locations and hotels.

#### **Board Positions:**

- With the resignation of Brent Morris, a new chair needed to be appointed. Discussion using the bylaws was held and Scott Williamson, Vice Chair was promoted to Chair.
- Mike Manhardt was promoted to Vice President from Secretary, who previously served as Secretary.

- Jean Schroeder volunteered to serve as Secretary until the next SILC meeting to in November at which point elections for the next year will take place.

### **Other Topics and Considerations:**

- Chanda Hermanson, DETD Administrator, gave the highlights of what is happening in both DETD and DPHHS.
- Outreach PowerPoint discussed, and Board agreed to updating it.
- Picture for Governor's Report taken.

### **Public Comment:**

- Mile Manhardt shared his experience with fishing camp sponsored by Ability Days this past July.
- Trisha Cutwright shared a marketing seminar might be beneficial.

### **SILC Committee Reports**

- Reports were given from the Executive Committee, Membership Committee, and Olmstead Committees as the other committees had not met.
- Committee Membership was discussed and how best to address optional interest in being appointed to the SILC and how best to advertise on the website.
- In the current SILC bylaws, one of the required Board seats is for a 121 Director. Discussion was had on amending the bylaws to recruit for that seat more broadly by removing 121 Director and replacing with Indian Health Services (HIS) representative.
- Discussion was had regarding creating an ad hoc committee for SPIL Writing as the SILC agreed the SPIL Evaluation Committee should wrap-up assessing the current SPIL and report this information/data to the SPIL Writing Committee to include in the upcoming SPIL.

### **CIL Reports:**

- LIFTT:
  - Shared about their ADA celebration and job fair in both Billings and Glendive.
  - ADA celebration included media coverage through the Billings Gazette and KTVQ truck was available, Billings Mayor Bill Cole spoke, and letter from U.S. Representative Rosendale was read.
  - LWC met at Fairmont to have a two-day facilitator training.
  - Kicking off vaccination clinics in all 18 counties.
  - LIFTT increased CSRs served by 7% and increased CSRs closed by 26%. They increased the number of I&Rs by 24%, increased the number of services requested by 88%. Increased services by 92%. Increased set goals by 167%, goals achieved by 148%, and goals in progress rose 114%.
- Ability Montana:
  - Staff very busy moving offices in Butte.
  - Held adaptive recreation at Camp Bull Wheel for Ability Days.
  - Held the "Let's Talk Disability" live performance in Butte. A presentation will be held at the APRIL Conference about this activity.

- **NCILS:**

- Continued sponsorship for the Montana Leadership Forum that held two different 5-day leadership activities this summer.
- Continued work with family engagement and transitioning.
- Last spring spent time in the Cut Bank Schools with family engagement activities.
- Continued work in customized employment and developing a self-directed tool for engaging in this process.
- Connected veterans through the VA to the LEAD Center.
- Partnered with Great Falls Public Library and Many Rivers Mental Health using ARPA funds and services are going well.
- Working on the Electronic Visitor Verification program (EVV).

- **Summit:**

- Held ADA Celebration in late June which included adaptive recreation, community picnic, ice-cream, kids activities, adaptive kick-ball, and Firehouse subs.
- At 'Out to Lunch' at Kara's Park the annual ADA Celebration letter was read.
- Continuing Peer activities. Such as therapy through art and the Hero Squad. This winter Summit hopes to offer cross-county skiing.
- Additional funding was received from the Christopher Reeves grant and Summit used the funds to purchase more filming equipment.
- Continue conducting accessibility audits.
- Continued work on EVV is happening.
- Once school resumes, self-advocacy and leadership classes will start back up. Will be in schools in Frenchtown, Hamilton, and Missoula.

## **Motions:**

- Motion by Tami Hoar to approve the minutes as submitted, seconded by June Hermanson. Motion passed.
- Motion by Tami Hoar to spend \$2000.00 on promotional items (to include good, fun, substantial items. More than just pens), seconded by June Hermanson. Motion passed.
- Motion by Jean Schroeder to approve \$750.00 for any member who would like to attend the Montana Youth Transition Conference, seconded by Tami Hoar. Motion passed.
- Motion by Michael Manhardt to approve \$4000.00 to spend on updating equipment, seconded by Jean Schroeder. Motion passed.
- Motion by Tami Hoar for purchase of a Hot Spot with WiFi access with a value of up to \$500, seconded by Scott Williamson. Motion passed.
- Motion by June Hermanson to allocate money to send a SILC member to the APRIL Conference and any balance remaining money after conference will be used for preplanning for the IL Symposium, seconded by Jean Schroeder. Motion passed.
- Motion by June Hermanson motioned to spend \$6000.00 in the upcoming budget starting October 1, 2023 for Julia to research marketing firms and what TV spots cost for Marketing the SILC, seconded by Jean Schroeder. Motion passed.
- Motion by June Hermanson to hold IL Symposium August 19-21 (with half-day on the 19<sup>th</sup>, full day on the 20<sup>th</sup> and the 21<sup>st</sup> 9am-1pm), 2024, seconded by Jean Schroeder. Motion passed.
- Motion by June Hermanson to move Michael Manhardt to Vice-Chair, seconded by Jean Schroeder. Motion passed.

- Motion by Tami Hoar for Jean Schroeder to be Secretary through November 2023, seconded by June Hermanson. Motion passed.
- Motion made by Jean Schroeder to modify the 121 Director board seat position to now be any IHS representative, seconded by June Hermanson. Motion passed.

### **Next SILC Meeting:**

November 21, 2023, Virtual.

### **Upcoming Events:**

October 12-14, 2023 APRIL Conference (Orange County, California)

October 27, 2023 virtual Executive meeting

November 14-16, 2023 Montana Youth in Transitions Conference (Billings, MT)

November 21, 2023 virtual SILC quarterly meeting

January 16-17, 2024 SILC Meeting (location TBD) \*potentially use the 15<sup>th</sup>/18<sup>th</sup> if easier to coordinate

April 16-18, 2024 SRC/SILC joint meeting (location TBD)

August 19-21, 2024 IL Symposium (location TBD)

### **Committee Meeting Dates:**

SPIL Evaluation Committee meets quarterly: November 8 at 2pm

Membership Committee meets quarterly: November 15 at 1pm

Policy/Procedure Committee meets quarterly: November 10 at 1pm

Executive Committee meets the last Friday of the month at 1pm

Olmstead Committee meets bi-weekly, on Monday at 11am