



Child Support Services Division (CSSD) Helena/Interstate Office

Make a payment

[Child Support Payments](#)

or

CSSD PO Box 8001
Helena, Montana 59604

Return documents

CSSD Central Mail Unit
PO Box 202943
Helena, MT 59620-2943

Phone: 1 (800) 346-5437 Fax: 1 (406) 444-9629

CSSD Application for Services is now CSSD Enrollment for Services See FAQ below

For general information, such as your case number or the name of your investigator please call or email the administrative staff below, they will be happy to help.

If you know your investigator please contact them directly, see investigator list below.

| Administrative Staff | Extension# | E-mail |
|----------------------|------------|-----------------------|
| Christine Caye | 1141 | Christine.Caye@mt.gov |
| Kayla Cummins | 0570 | Kayla.Cummins@mt.gov |

Usually, questions can be answered by email.
Questions regarding sensitive case information will be answered by phone.

| Investigator | Extension# | E-mail |
|----------------------|------------|--------------------------|
| Atkinson, Jade | 0137 | jatkinson@mt.gov |
| Denney, Shaunna | 1106 | Shaunna.Denney@mt.gov |
| Castleman, Paula | 0577 | Paula.Castleman@mt.gov |
| Hause, Deanna | 1107 | DHause2@mt.gov |
| Lynch, Jack | 1109 | JLynch2@mt.gov |
| Martin, Chad | 1110 | CMartin2@mt.gov |
| Mcgee-Spalding, Mary | 0072 | MMcGeeSpalding@mt.gov |
| Parks, Bobbi | 0421 | Bobbi.Parks@mt.gov |
| Paul, Echoe | 1113 | Echoe.Paul2@mt.gov |
| Roudebush, Vanessa | 0177 | Vanessa.Roudebush@mt.gov |
| Sickels, Marcie | 1117 | msickels@mt.gov |
| Ward, Erica | 0103 | Erica.Ward@mt.gov |

CSSD Application for Services is now CSSD Enrollment for Services

*Thank you for your patience
as this is changed throughout our system.*

FAQ:

How do I know my enrollment for services has been received?

As part of the case opening process a letter is sent to the custodian and the non-custodial parent.

How long does it take to open the case?

CSSD's goal is to have the case open within 10 calendar days of receipt. Federal regulation allows for 20 calendar days from receipt to open a case [45 CFR 303.2 (b)].

Can I go to the local office and turn in an enrollment for services?

An enrollment for services can be dropped off at **any** Child Support Services Office, no matter where you live in Montana. CSSD Offices are located in Billings, Butte, Great Falls, Helena, and Missoula.

I am having problems with the online enrollment for services can someone walk me through the process?

For help with the online enrollment for services, refer to administrative contacts below.

| Administrative Staff | Extension# | E-mail |
|-----------------------------|-------------------|---------------------------|
| Christine Caye | 1141 | Christine.Caye@mt.gov |
| Karen Ray | 0033 | Karen.Ray@mt.gov |
| Carmen Cappis | 1030 | ccappis@mt.gov |
| Megan King | 1099 | Megan.King@mt.gov |
| Dianna Miller | 1057 | dmiller@mt.gov |
| Kayla Cummins | 0570 | Kayla.Cummins@mt.gov |
| Rose Frishkorn | 1091 | Roseanna.Frishkorn@mt.gov |
| Sandy Girdler | 1074 | sandra.girdler@mt.gov |
| Lorrie Tracy | 1088 | Lorrie.Tracy@mt.gov |