

# U.S. Bank ReliaCard<sup>®</sup>

## Frequently asked questions

### What is the ReliaCard?

The ReliaCard is a prepaid debit card issued by U.S. Bank that is reloadable by the government agency. The ReliaCard provides an electronic option for receiving your government agency payments. It is not a credit card but works similarly to other prepaid debit cards.

### How does the ReliaCard work?

Once funds are added to the card account, it can be used to make purchases, pay bills, and make online, phone or mail-order purchases. You can also get cash back with purchases at participating merchants or withdraw cash at ATMs, banks or credit unions. The amounts of purchases, bill payments or cash withdrawals are automatically deducted from the available balance on the card.

### When will I receive my ReliaCard?

We're working closely with participating states to get the cards distributed as quickly as possible. Once we receive the file from the state, we mail your ReliaCard within two business days. Please allow seven to ten business days for the postal service to deliver the card to you. The card will arrive in a plain, white, windowed envelope.

The card comes with:

- Instructions on how to activate the card
- A complete Fee Schedule
- The Cardholder Agreement, which discloses terms and conditions
- A Usage Guide detailing where and how the card can be used
- The U.S. Bank Privacy Pledge



### Can I manage my account with my smart phone?

Yes. You can use the ReliaCard mobile banking app to check your account balance, enroll in and manage text alerts, view your most recent transactions or search for the nearest in-network ATM location. Scan the code or search for **"U.S. Bank ReliaCard"** in the App Store<sup>®</sup> or Google Play.

### How do I activate my ReliaCard once I receive it?

You can activate your card on the ReliaCard website or on the mobile app.

- Scan the code to activate your card on the ReliaCard website and click Activate Card.
- From the mobile app, click Setup Online Access/Activate New Card.
- You will be prompted to create a password.
  - Choose a password that is at least eight characters long and includes at least one of each: an upper case letter, a lower case letter, a number and a special character.
  - Avoid having sequential numbers, such as 1234, or repeating characters, such as 111 or aaa.
  - Carefully enter your password.
  - Keep your password in a safe place for future reference.

### What happens if my card gets lost or stolen?<sup>1</sup>

Follow the steps below in the [ReliaCard Mobile App](#) to report a lost or stolen card or order a replacement card:

- Log into your mobile app
- Go to the three lines in the top left corner
- Click Manage cards
- Choose the reason for replacement:
  - Click Lost card
  - Click Stolen card
  - Click Order a new card

If you do not have all of the required information, then you can call **855-282-6161** or the **international toll-free number 918-858-0448** and talk to a customer service representative for help.



## Will my funds be available when I receive my card?

In some cases, you may receive your ReliaCard before the funds are loaded to the card. Your card will be funded two to three business days after your state agency has released your funds. You can monitor the status of your benefits and payments by checking your state's website. Enroll in alerts to be notified via a text<sup>2</sup> message or email when a load has been received.

## How do I check my balance?

**Online** – View account online at [usbankreliacard.com](https://usbankreliacard.com)

**Mobile banking app** – Search for “U.S. Bank ReliaCard” in the App Store or Google Play

**Text<sup>2</sup>/Email** – Sign up to receive email or text alerts when funds have been loaded to your account or when your balance gets low

**ATM** – Perform a balance inquiry at an ATM

## Do I receive a new card every time a payment is made?

No. Future payments will be loaded automatically onto the initial card.

## How can I keep track of the availability of funds and other activity on my account?

The best way to monitor activity on your ReliaCard, including the availability of funds, is to sign up for email or text<sup>2</sup> alerts.

You can receive alerts about:

- Funds added to your account
- Low balance
- Pre-authorizations
- Purchase transactions
- Purchase declines
- Purchases made without card present
- Transactions made outside of the United States

To sign up for email or text<sup>2</sup> alerts, follow the prompts when you activate your card. You can sign up for alerts via the cardholder website or mobile app.

You can also text the following to 90831:

- Text “BAL” for your balance.
- Text “TRANS” for recent transactions.
- Text “HELP” for customer service.

## How do I make a purchase with my card?

The card works much like other prepaid or debit cards. You can use it online, over the phone, at grocery stores, retail stores, restaurants, medical offices, etc. It is important to know your account balance before making purchases. You can use your card to make purchases anywhere Visa® and Mastercard® debit cards are accepted.

## How do I get cash at a bank or credit union teller and does it have to be a U.S. Bank ATM or U.S. Bank branch?<sup>3</sup>

Cash can be obtained over the counter at any Visa or Mastercard member bank or credit union. You are not required to go to a U.S. Bank location but, you must know your available balance (the teller will not have access to this information) and ask for a cash withdrawal in the amount you wish to withdraw. Note: you may need to provide your driver's license to verify your identity.

## How can I get cash with my card?<sup>3</sup>

**Cash back with purchases** – at participating merchants such as grocery or convenience stores

- When the authorization machine asks for credit or debit, select “Debit”
- Enter the 4-digit PIN
- Select “Yes” for cash back
- Enter the amount, press “OK”

**ATM withdrawal** – at any ATM

- Insert or swipe your card and enter your 4-digit PIN
- Select “Withdrawal from Checking”
- Enter the amount to be withdrawn
- You can withdraw cash from ATMs. Check the ReliaCard Mobile App or [usbankreliacard.com](https://usbankreliacard.com) for a list of surcharge-free ATMs.

**Teller withdrawal** – at any participating bank or credit union

## Do I need a PIN?

You may use the card for signature-based purchases without a PIN by choosing Credit when you make a purchase. However, a PIN must be used for debit card purchases and cash withdrawals at ATMs.

You'll choose your four-digit PIN when you activate your card. Keep it in a safe place for future reference. Your card may be locked if you make too many attempts to use it with the wrong PIN.

## What are some things I need to keep in mind when using my card to make purchases?

Some merchants where you typically tip (i.e., restaurants, hair salons, etc.) may authorize your transaction for an amount greater than your purchase to cover tips. Make sure your balance can cover a tip of 20%.

When purchasing gasoline at a gas station, pay inside with the cashier to avoid a hold greater than the amount of your purchase (some ReliaCard programs may not allow you to pay with your card using the pay-at-the-pump option). The funds held will not be available for other purchases until the actual transaction amount clears. Payments made inside clear for the actual transaction amount immediately. Check your program materials for additional details. You can check your balance online, using the ReliaCard Mobile App or by logging into your account at [usbankreliacard.com](https://usbankreliacard.com).

## What should I do if I forget my PIN?

You can reset your PIN on the ReliaCard Mobile App.

- Log into your mobile app
- Go to the three lines in the top left corner
- Click Manage cards
- Click Reset PIN

Your card may be locked after too many attempts using the wrong PIN.

## Can I still get cash if I forget my PIN?

Yes. You can go to any Visa or Mastercard member bank or credit union and ask the teller for a cash withdrawal.

## Can I pay my bills, including my rent / mortgage, with my ReliaCard?<sup>4</sup>

**Yes. Follow these steps:**

- Log in to [usbankreliacard.com](https://usbankreliacard.com).
- Go to the top navigation bar and click Manage Money.
- Click Pay Bills.
- Select the company (the payee) you want to pay from the payee list. If you can't find the company, you can manually enter the payee name by clicking Add a Payee.
- Enter the amount you want to pay and select the payment date
- Click on the Review and Pay button.

Please remember to schedule your mortgage payment or rent payment at least five business days before the due date. For more information, please review the Bill Pay Terms and Conditions.

## How can I find the routing and account numbers associated with my card?

You will not have a routing or account number as the government agency is the only source that can load funds to your ReliaCard. Please use Bill Pay or your 16-digit card number for any purchases.

## Can I make a purchase for more than the amount on my card?

If you need to make a purchase for more than the amount you have on your card, you will need to use two forms of payment. Tell the cashier how much you want taken from the balance on your card — the cashier cannot determine your available balance. Then, pay the remaining balance with cash, check, credit card or check card.

## Can anyone else view or track my transactions or assist me with my account?

No. For privacy reasons, U.S. Bank does not share card account numbers or transaction details; including bank branches. However, for reconciliation purposes, your government agency does have access to the amount and date of each load. If you should need more information about your account, you can log into the ReliaCard Mobile App or the cardholder website at [usbankreliacard.com](https://usbankreliacard.com).

## How do I view my monthly statement?

Monthly statements can be viewed online 24/7 at [usbankreliacard.com](https://usbankreliacard.com) or on the mobile app.

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## What should I do if I change addresses?

Contact your government agency to report an address change so that your mail may also be sent to the correct address.

## Who do I contact if I have questions about my card?

For questions about your load, such as when you will receive the next load to the card, or the amount of a load to the card, contact your government agency. For all other questions about the card, you may log into your account at [usbankreliacard.com](https://usbankreliacard.com).

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## How do I obtain information about fees for my ReliaCard?

Fees are located on the Fee Schedule sent to you with your card. You may also view your Fee Schedule online by logging into your account at [usbankreliacard.com](https://usbankreliacard.com). Please consult your program Fee Schedule to determine if a specific fee applies.

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## Why is my account blocked?

We placed a fraud block on your account for your protection.

The quickest method for verification is to upload your valid unexpired government-issued photo ID and a selfie via [usbankreliacard.com](https://usbankreliacard.com). Click the **Card Not Working** link at the bottom of the page and please be sure to follow all provided instructions.

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## It's been more than five business days since I uploaded my identification documents. Why hasn't my account been unblocked?

It may still be blocked because we couldn't read your upload or perhaps you didn't submit all the required information. Please call the number listed on the back of your card.

<sup>1</sup> You are generally protected from all liability for unauthorized transactions with Zero Liability. You must call the number on the back of your Card immediately to report any unauthorized use. Certain conditions and limitations may apply. See your Cardholder Agreement for details. <sup>2</sup> For text messages, standard messaging charges apply through your mobile carrier and message frequency depends on account settings. <sup>3</sup> See Fee Schedule for details. <sup>4</sup> See Fee Schedule for limitations.

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