

REQUIRED FORMS FOR PRTF REQUEST

Residential Treatment- placed by DPHHS, Tribe or JPO:

- Please know that an ICPC request is not considered received and ready to send (dates, timelines, etc..) until a COMPLETED packet is received by the ICPC Program Manager.
- Written notice of intent to place to Montana's ICPC Administrator by requesting placement on a signed **100A form**.
- 1 copy of the following to the MT ICPC Administrator/Deputy:
 - Child's social history (within 6 months to 1 year), ONE of the following or similar; recent evaluation/assessment, IEP, progress notes, discharge paperwork.
 - Court documents showing authority to place (within 6 months or less)
 - Disruption letter
 - Financial/medical plan; and
 - A letter of acceptance from the facility

Parent placement:

- 100A signed by parent
- Financial/medical – signed by the parent
- Disruption letter- parent signed noting they are responsible should the placement disrupt, and child needs to return
- Letter of acceptance from facility