

 <p>DEPARTMENT OF PUBLIC HEALTH & HUMAN SERVICES</p>	<p>Behavioral Health and Developmental Disabilities (BHDD) Division</p> <p>Medicaid Services Provider Manual for Substance Use Disorder and Adult Mental Health</p>
	<p>Date effective:</p> <p>January 1, 2025</p>
<p>Policy Number:</p> <p>New: 604</p>	<p>Subject:</p> <p>HEART Waiver – Tenancy Support Service – Housing Plan</p>

Based upon the findings of the housing assessment(s), the Medicaid Tenancy Support Service provider must establish a person-centered housing plan (housing plan) for each member.

- (1) The housing plan must be reviewed and signed by the Tenancy Support Specialist.
- (2) The housing plan must include the following elements:
 - (a) The member's name, the housing plan date, and housing plan review dates, if applicable;
 - (b) Individualized member strengths;
 - (c) Short and long-term S.M.A.R.T. (Specific, Measurable, Achievable, Relevant, and Time-bound) goals, objectives, and interventions that are person-centered, and housing-oriented, and how those goals will be achieved;
 - (d) The housing barriers that will be the focus of the housing plan and how those barriers will be addressed;
 - (e) Description of how pre-tenancy and tenancy sustaining services will be met by the housing plan; and
 - (f) Include a statement that will indicate when tenancy support services are no longer required.
- (3) The housing plan must be completed within 21 days of enrollment and reviewed and reassessed at least every 120 days by the TSS provider, or when there is a change in the member's housing status, strengths, areas of concern, goals, or interventions.

- (4) The housing plan review and reassessment should include the member's response and progress toward goals, and result in either an amended housing plan or a statement of the continued appropriateness of the existing housing plan.
- (5) The housing plan must be signed and dated by the member for all tenancy support services.