

School District Calendar CSCT Monthly IGT Timeline for State Fiscal Year 2025

Please refer to the SFY 2025 calendar below to determine when claims should pay based on when they are submitted. Dates are adjusted for holidays and weekends.
Please note the month in which claims are pending is based on when a clean claim is received, not on the date of service.

For questions on this process, please contact DPHHS

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	Task	Claims Submitted in July 2024	Claims Submitted in August 2024	Claims Submitted in September 2024	Claims Submitted in October 2024	Claims Submitted in November 2024	Claims Submitted in December 2024	Claims Submitted in January 2025	Claims Submitted in February 2025	Claims Submitted in March 2025	Claims Submitted in April 2025	Claims Submitted in May 2025	Claims Submitted in June 2025
School District/ Mental Health Center	Public school districts submit claims to MMIS	Wed June 19 through Tue July 23	Wed July 24 through Tue Aug 20	Wed Aug 21 through Tue Sept 24	Wed Sept 25 through Tue Oct 22	Wed Oct 23 through Tue Nov 19	Wed Nov 20 through Tue Dec 24	Wed Dec 25 through Tue Jan 21	Wed Jan 22 through Tue Feb 18	Wed Feb 19 through Tue Mar 25	Wed Mar 26 through Tue Apr 22	Wed Apr 23 through Tue May 20	Wed May 21 through Tue June 24
MMIS	Claims set to pay, suspend in MMIS	Throughout reporting period	Throughout reporting period	Throughout reporting period	Throughout reporting period	Throughout reporting period	Throughout reporting period	Throughout reporting period	Throughout reporting period	Throughout reporting period	Throughout reporting period	Throughout reporting period	Throughout reporting period
DPHHS BHDD Fiscal	DPHHS BHDD Fiscal notifies public school districts what their CSCT state match amount is and when it is due.	Thu Aug 1	Fri Aug 30 [ADJUSTED FOR WEEKEND]	Tue Oct 1	Fri Nov 1	Fri Nov 29 [ADJUSTED FOR WEEKEND]	Tue Dec 31 [ADJUSTED FOR HOLIDAY]	Fri Jan 31 [ADJUSTED FOR WEEKEND]	Fri Feb 28 [ADJUSTED FOR WEEKEND]	Tue Apr 1	Thu May 1	Fri May 30 [ADJUSTED FOR WEEKEND]	Tue July 1
Public School Districts and DPHHS BHDD Fiscal	Within 10-business day window, public school districts send to DPHHS BHDD Fiscal: ▪ State match ▪ Signed certification form	<u>10-Day Window:</u> Thu Aug 1 to Wed Aug 14	<u>10-Day Window:</u> Fri Aug 30 to Fri Sep 13	<u>10-Day Window:</u> Tue Oct 1 to Tue Oct 15	<u>10-Day Window:</u> Fri Nov 1 to Fri Nov 15	<u>10-Day Window:</u> Fri Nov 29 to Thu Dec 12	<u>10-Day Window:</u> Tue Dec 31 to Tue Jan 14	<u>10-Day Window:</u> Fri Jan 31 to Thu Feb 13	<u>10-Day Window:</u> Fri Feb 28 to Thu Mar 13	<u>10-Day Window:</u> Tue Apr 1 to Mon Apr 14	<u>10-Day Window:</u> Thu May 1 to Wed May 14	<u>10-Day Window:</u> Fri May 30 to Thu June 12	<u>10-Day Window:</u> Tue July 1 to Tue July 15
DPHHS BHDD Fiscal	▪ DPHHS BHDD Fiscal reconciles payments to state match report. ▪ DPHHS BHDD Fiscal notifies DPHHS CMHB Program which public school district state matches have been received and reconciled and which have not.	Wed Aug 14 to Tue Aug 20	Fri Sep 13 to Tue Sep 17	Tue Oct 15 to Tue Oct 22	Fri Nov 15 to Tue Nov 19	Thu Dec 12 to Tue Dec 1	Tue Jan 14 to Tue Jan 21	Thu Feb 13 to Tue Feb 18	Thu Mar 13 to Tue Mar 18	Mon Apr 14 to Tue Apr 22	Wed May 14 to Tue May 20	Thu June 12 to Tue June 17	Tue July 15 to Tue July 22
DPHHS CMHB Program	DPHHS CMHB notifies Conduent which claims, by ICN, to release.	Tue Aug 20	Tue Sep 17	Tue Oct 22	Tue Nov 19	Tue Dec 17	Tue Jan 21	Tue Feb 18	Tue Mar 18	Tue Apr 22	Tue May 20	Tue June 17	Tue July 22
MMIS	Claims in MMIS process	Wed Aug 21	Wed Sep 18	Wed Oct 23	Wed Nov 20	Wed Dec 18	Wed Jan 22	Wed Feb 19	Wed Mar 19	Wed Apr 23	Wed May 21	Wed June 18	Wed July 23
MMIS	Claims pay to public school districts.	Mon Aug 26	Mon Sep 23	Mon Oct 28	Mon Nov 25	Mon Dec 23	Mon Jan 27	Mon Feb 24	Mon Mar 24	Mon Apr 28	Tues May 27 [ADJUSTED FOR HOLIDAY]	Mon June 23	Mon July 28