

School District Calendar CSCT Monthly IGT Timeline for State Fiscal Year 2024

Please refer to the SFY 2024 calendar below to determine when claims should pay based on when they are submitted. Dates are adjusted for holidays and weekends.
Please note the month in which claims are pending is based on when a clean claim is received, not on the date of service.

For questions on this process, please contact DPHHS

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	Task	Claims Submitted in July 2023	Claims Submitted in August 2023	Claims Submitted in September 2023	Claims Submitted in October 2023	Claims Submitted in November 2023	Claims Submitted in December 2023	Claims Submitted in January 2024	Claims Submitted in February 2024	Claims Submitted in March 2024	Claims Submitted in April 2024	Claims Submitted in May 2024	Claims Submitted in June 2024
School District/ Mental Health Center	Public school districts submit claims to MMIS	Wed June 21 through Tue July 25	Wed July 26 through Tue Aug 22	Wed Aug 23 through Tue Sept 19	Wed Sept 20 through Tue Oct 24	Wed Oct 25 through Tue Nov 21	Wed Nov 22 through Tue Dec 19	Wed Dec 20 through Tue Jan 23	Wed Jan 24 through Tue Feb 20	Wed Feb 21 through Tue Mar 19	Wed Mar 20 through Tue Apr 23	Wed Apr 24 through Tue May 21	Wed May 22 through Tue June 18
MMIS	Claims set to pay, suspend in MMIS	Throughout reporting period	Throughout reporting period	Throughout reporting period	Throughout reporting period	Throughout reporting period	Throughout reporting period	Throughout reporting period	Throughout reporting period	Throughout reporting period	Throughout reporting period	Throughout reporting period	Throughout reporting period
DPHHS BHDD Fiscal	DPHHS BHDD Fiscal notifies public school districts what their CSCT state match amount is and when it is due.	Tues Aug 1	Fri Sep 1	Fri Sept 29 [ADJUSTED FOR WEEKEND]	Wed Nov 1	Fri Dec 1	Fri Dec 29 [ADJUSTED FOR HOLIDAY]	Thu Feb 1	Fri Mar 1	Mon Apr 1	Wed May 1	Fri May 31 [ADJUSTED FOR WEEKEND]	Mon July 1
Public School Districts and DPHHS BHDD Fiscal	Within 10-business day window: <ul style="list-style-type: none"> Public school districts send match amount and certification form to DPHHS BHDD Fiscal DPHHS BHDD Fiscal reconciles payments to state match report 	<u>10-Day Window:</u> Tues Aug 1 to Mon Aug 14	<u>10-Day Window:</u> Fri Sep 1 to Fri Sep 15	<u>10-Day Window:</u> Fri Sept 29 to Fri Oct 13	<u>10-Day Window:</u> Wed Nov 1 to Wed Nov 15	<u>10-Day Window:</u> Fri Dec 1 to Thu Dec 14	<u>10-Day Window:</u> Fri Dec 29 to Fri Jan 12	<u>10-Day Window:</u> Thu Feb 1 to Wed Feb 14	<u>10-Day Window:</u> Fri Mar 1 to Thu Mar 14	<u>10-Day Window:</u> Mon Apr 1 to Fri April 12	<u>10-Day Window:</u> Wed May 1 to Tue May 14	<u>10-Day Window:</u> Fri May 31 to Thu June 13	<u>10-Day Window:</u> Mon July 1 To Mon July 15
DPHHS BHDD Fiscal	DPHHS BHDD Fiscal notifies DPHHS CMHB Program which public school district state matches have been received and reconciled and which have not.	Mon Aug 14	Fri Sep 15	Fri Oct 13	Wed Nov 15	Thu Dec 14	Fri Jan 12	Wed Feb 14	Thu Mar 14	Fri April 12	Tue May 14	Thu June 13	Mon July 15
DPHHS CMHB Program	DPHHS CMHB notifies Conduent which claims, by ICN, to release. <ul style="list-style-type: none"> This will occur no later than the third Tuesday of the month. 	Tue Aug 15 [ONE DAY TURNAROUND]	Tue Sep 19	Tue Oct 17	Tue Nov 21	Tue Dec 19	Tue Jan 16	Tue Feb 20	Tue Mar 19	Tue Apr 16	Tue May 21	Tue June 18	Tue July 16 [ONE DAY TURNAROUND]
MMIS	MMIS claims process	Wed Aug 16	Wed Sep 20	Wed Oct 18	Wed Nov 22	Wed Dec 20	Wed Jan 17	Wed Feb 21	Wed Mar 20	Wed Apr 17	Wed May 22	Wed June 19	Wed July 17
MMIS	Claims pay to public school districts.	Mon Aug 21	Mon Sep 25	Mon Oct 23	Mon Nov 27	Tues Dec 26 [ADJUSTED FOR HOLIDAY]	Mon Jan 22	Mon Feb 26	Mon Mar 25	Mon Apr 22	Tues May 28 [ADJUSTED FOR HOLIDAY]	Mon June 24	Mon July 22